

Application Information Sheet for Certification as Certified First Responder Dementia Trainer® CFRDT®

Price: For Private Trainings Please contact NCCDPCORPORATE@NCCDP.org or 877 729 5191

CFRDT can only be scheduled by a group such as a city, county, state or national First Responder organization. If this is a scheduled program please list

(If you are a NCCDP CADDCT Certified Alzheimer's Disease Dementia Care Trainer you are only required to complete the application. There is no live class for NCCDP CADDCT's. The price is \$500.00 for CADDCT Trainers only)

Please allow six weeks to receive your products. The power point presentation will be emailed to you. Student notebook and instructor notebook will be mailed to you.

What is included: Power Point, Master Hand out Notebook and instructor notebook and Certification as a CFRDT.

You may not copy the power point or instructor notebook. You may not distribute the power point in any manner including but not limited to electronic.

General Standards:

- College Graduate. The degree must be from an Accredited College or University.
- or / Graduate degree from an accredited College or University or Nurse.
- Complete the CFRDT application - Must work directly for a First Responder Learning Institution providing education to Law Enforcement, EMT, Fire Fighter, Training Academy, etc. OR (CADDCT Trainers You must complete the CADDCT class first)
- Must have at minimum one-year experience educating First Responders or health care professionals.
- The certification is for two years. At which time, you will need to renew your certification. You will receive a notice in the mail (2 months prior to the deadline) of your upcoming renewal. The renewal fee as of 5/7/2014 is \$100.00 and is subject to change.

The fee includes an

- 1) Instructor manual which cannot be copied in any format.
- 2) Power Point which will be emailed to you and can only be copied to your lap top and a memory stick one time. Cannot be copied for any other purpose than for the one CFRDT trainer to use.
- 3) A master student handout notebook is provided to the trainer. Additional student handout notebooks can only be ordered with NCCDP through the Trainer portal. Student handout notebooks cannot be copied.

Following documents are required for application. Do not send originals.

- ❑ A copy of the certification NCCDP CADDCT Alzheimer's Disease Dementia Care Train number if applicable.
- ❑ Copy of college diploma or if a Nurse a copy of the state registry showing you are current with your license.
- ❑ Add email to send receipt if paying by credit card.
- ❑ Application Notarized.
- ❑ Completed and signed applications.
- ❑ Signature on Application.
- ❑ Signature on General Standards.
- ❑ Payment

APPEAL PROCESS

If you are not awarded a certification and you wish to appeal, please write a letter to:

NCCDP
Executive Appeal
55 Main Street, Suite 102
Sparta, NJ 07871-1909

You must send a typed letter that includes: Your name, address, phone number, reason for denial and why you are appealing the decision. The NCCDP Executive Appeal will reach a decision after reviewing you're application. All decisions reached by the Executive Appeal are final. Please allow 6 weeks to process.

REPLACEMENT FEE

Replacement fee for the CFRDT ADDC Power Point Curriculum is \$450.00 which will be emailed to you. You may only order one replacement copy.

Replacement fee for the CFRDT Instructor manual replacement fee is \$450.00 which will be mailed to you. You may only order one replacement copy. You may not distribute nor duplicate the instructor manual nor the ADDC power point curriculum in any format using any means. You must be in good standing to order a replacement copy.